

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Tuesday, November 21 & Wednesday, November 22, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor (left at 3:37 p.m. on November 21, 2023, left the meeting at 11:55 a.m. on November 22, 2023 and rejoined the meeting at 12:56 p.m.)
	David Driedger	Councillor
	Ernest Peters	Councillor
	Garrell Smith	Councillor (virtual on November 22, 2023 left the meeting at 10:56 a.m. and rejoined the meeting virtually at 12:42 p.m. and left the meeting virtually at 1:00 p.m.)
	Lisa Wardley	Councillor (arrived at 10:07 a.m. on November 21, 2023, left the meeting at 11:55a.m. on November 22, 2023 and rejoined the meeting at 12:56 p.m.)
	Dale Wiebe	Councillor

REGRETS:

ADMINISTRATION:	Darrell Derksen	Chief Administrative Officer
	Don Roberts	Director of Community Services (Nov. 22)
	Jennifer Batt	Director of Finance
	Caitlin Smith	Director of Planning & Agriculture (Nov. 22)
	Byron Peters	Director of Projects and Infrastructure
	John Zacharias	Director of Utilities (Nov. 22)
	Willie Schmidt	Fleet Maintenance Manager (Nov. 22)
	Andy Banman	Manager of Operations (Nov. 22)
	Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Member of the Public
Compass Assessment Consultants Inc., Assessor Aaron Steblyk

Minutes of the Budget Council Meeting for Mackenzie County held on November 21-22, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-11-910 MOVED by Councillor Braun

That the agenda be adopted with the following addition:

4. a) Policy Matter (*FOIP Sections 23 and 24*)

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) None

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

GENERAL REPORTS: 8. a) None

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) None

FINANCE: 11. a) Draft 2024 Operating Budget

Reeve Knelsen recessed the meeting at 11:04 a.m. and reconvened the meeting at 11:17 a.m.

MOTION 23-11-911 MOVED by Councillor Braun
Requires 2/3

That the Draft 2024 Operating Budget be amended to include Tracking Sheet change #1 as presented.

CARRIED

MOTION 23-11-912 MOVED by Councillor Wiebe
Requires 2/3

That administration continues to develop the 2024 Operating Budget, and present at the next Budget Council meeting as discussed.

CARRIED

FINANCE

11. b) Not for Profit 2024 Grant Applications

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:48 p.m.

Reeve Knelsen recessed the meeting at 1:58 p.m. and reconvened the meeting at 2:09 p.m.

MOTION 23-11-913
Requires 2/3

MOVED by Councillor Smith

That the 2024 Non-Profit Organization grant applications be recommended as discussed, and be brought to the December 6-7, 2023 Budget Council meeting for further review.

CARRIED

Reeve Knelsen recessed the meeting at 3:23 p.m., Councillor Cardinal left the meeting at 3:37 p.m. and Reeve Knelsen reconvened the meeting at 3:39 p.m.

FINANCE

**11. c) New Reserve Policies – Housing & Library
Facilities RESV028, RESV029, RESV030, RESV031**

MOTION 23-11-914

MOVED by Councillor Wardley

That Policy RESV028 Housing Facilities Reserve - Zama be approved as amended.

CARRIED

MOTION 23-11-915

MOVED by Councillor Braun

That Policy RESV029 Rental Facilities Reserve – Fort Vermilion be approved as amended.

CARRIED

MOTION 23-11-916

MOVED by Deputy Reeve Sarapuk

That Policy RESV030 Fort Vermilion Library Reserve be approved as amended.

CARRIED

MOTION 23-11-917 **MOVED** by Councillor Wardley

That Policy RESV031 La Crete Library Reserve be approved as amended.

CARRIED

FINANCE **11. d) Review Recreation Reserve Policies RESV022, RESV023, RESV024 and New Policy RESV027**

MOTION 23-11-918 **MOVED** by Councillor Braun

That the RESV022 La Crete Recreation Reserve Policy be amended as discussed.

CARRIED

MOTION 23-11-919 **MOVED** by Deputy Reeve Sarapuk

That the RESV023 Fort Vermilion Recreation Reserve Policy be amended as discussed.

CARRIED

MOTION 23-11-920 **MOVED** by Councillor Wardley

That the RESV024 Zama Recreation Reserve Policy be amended as discussed.

CARRIED

MOTION 23-11-921 **MOVED** by Councillor Peters

That Policy RESV027 Tompkins Improvement Area Reserve be approved as amended.

CARRIED

Reeve Knelsen recessed the meeting at 4:07 p.m. on November 21, 2023 and reconvened the meeting at 10:00 a.m. on November 22, 2023.

FINANCE

11. e) Review 2023 One Time Projects – Carry Forwards

MOTION 23-11-922
 Requires 2/3

MOVED by Councillor Braun

That the 2023 One Time projects requiring additional funding to complete projects in 2024 have their budgets amended as follows:

- FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023) –\$20,000
- Municipal Development Plan (2020) –\$50,000
- Water Diversion License Review (2018) –\$10,000

with funding coming from the 2024 taxation levy, and that administration incorporates into the Draft 2024 Operating budget.

CARRIED

MOTION 23-11-923
 Requires 2/3

MOVED by Councillor Wiebe

That administration incorporates the requested 2023 One Time Carry Forward projects in the Draft 2024 Operating budget.

CARRIED

FINANCE

11. f) Review 2023 Capital Projects – Carry Forwards

MOTION 23-11-924
 Requires 2/3

MOVED by Councillor Wardley

That administration incorporates the requested 2023 Capital Carry Forward projects in the Draft 2024 budget as amended.

CARRIED

Councillor Smith left the meeting virtually at 10:56 a.m. Reeve Knelsen recessed the meeting at 11:05 a.m. and reconvened the meeting at 11:18 a.m.

DELEGATIONS:

7. a) Compass Assessment Consultants Inc. , Aaron Steblyk

Councillor Cardinal and Councillor Wardley left the meeting at 11:55 a.m.

Reeve Knelsen recessed the meeting at 12:03 p.m., Councillor Smith rejoined the meeting virtually at 12:42 p.m., and Reeve Knelsen reconvened the meeting at 12:45 p.m.

MOTION 23-11-925 **MOVED** by Councillor Driedger

That the discussion with Compass Assessment Consultants Inc. be received for information.

CARRIED

COMMUNITY SERVICES: **10. a) Waste Collection**

Councillor Cardinal and Councillor Wardley rejoined the meeting at 12:56 p.m.

MOTION 23-11-926 **MOVED** by Councillor Peters

That the Waste Collection information be brought to a future Committee of the Whole Meeting for further discussion.

CARRIED

FINANCE **11. h) 2024 Capital Projects and 5 year and Future Plans**

Councillor Smith left the meeting virtually at 1:00 p.m.

Reeve Knelsen recessed the meeting at 2:27 p.m. and reconvened the meeting at 2:42 p.m.

Reeve Knelsen recessed the meeting at 3:56 p.m. and reconvened the meeting at 4:06 p.m.

MOTION 23-11-927 **MOVED** by Deputy Reeve Sarapuk

That the 5 year Capital Plan (2024-2028) and Future Years Plan be amended as discussed.

CARRIED

MOTION 23-11-928 **MOVED** by Councillor Wiebe

That administration bring forward funding options for the recommended 2024 Capital projects to the December 6-7, 2023 Budget Council Meeting as discussed.

CARRIED

CLOSED MEETING: 4. Closed Meeting (ADDITION)

MOTION 23-11-929 **MOVED** by Councillor Driedger
Requires Unanimous

That Council move into a closed meeting at 4:22 p.m. to discuss the following:

4.a) Policy Matter (*FOIP Sections 23 and 24*)

CARRIED UNANIMOUSLY

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer
- Caitlin Smith, Director of Planning and Agriculture
- Byron Peters, Director of Projects and Infrastructure
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Byron Peters, Director of Projects and Infrastructure and Caitlin Smith, Director of Planning and Agriculture left the meeting at 4:40 p.m.

MOTION 23-11-930 **MOVED** by Councillor Braun
Requires Unanimous

That Council move out of a closed meeting at 5:14 p.m.

CARRIED UNANIMOUSLY

FINANCE 11. g) Bylaw 1272-22 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 23-11-931 **MOVED** by Councillor Wardley
Requires 2/3

That Councils 2024 Operating Budget be amended as per Tracking Sheet of Changes Item # 2.

CARRIED

OPERATIONS: 12. a) None

ADMINISTRATION: 15. a) None

COMMITTEE OF THE WHOLE ITEMS: 16. a) None

COUNCIL COMMITTEE REPORTS: 17. a) None

INFORMATION / CORRESPONDENCE: 18. a) None

NOTICE OF MOTION: 19. a) None

NEXT MEETING DATES: 20. a) Next Meeting Dates

Regular Council Meeting
November 28, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
December 6-7, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 23-11-932 MOVED by Councillor Braun

That the council meeting be adjourned at 5:18 p.m.

CARRIED

These minutes were approved at the December 12, 2023 Regular Council Meeting.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer
